

**TOWN OF SOMERS  
BOARD OF FINANCE  
P.O. BOX 308  
SOMERS, CT 06071**

**BOARD OF FINANCE MINUTES  
SPECIAL MEETING  
MARCH 21, 2011  
TOWN HALL CONFERENCE ROOM – 6:00 pm**

**I. CALL TO ORDER:**

Chairman, Jim Persano called the special meeting of the Board of Finance to order at 6:26 pm. Members: Michael Parker and George Warner were present. Thomas Mazzoli arrived at 6:40 and constituted a quorum. Marilyn Provost arrived at 6:45. Also present First Selectman, Lisa Pellegrini and Town CFO, Kim Marcotte. Dr. Maynard Suffredini, Superintendent of Schools, Bill Boutwell, School Business Manager and David Palmer from the Board of Education and Kathy Devlin and Joe Tolisano from the Board of Selectmen were also in attendance.

**II. SOMERS BOARD OF EDUCATION FY2012 BUDGET REVIEW**

Dr. Suffredini presented the proposed Board of Education budget for the 2011–2012 fiscal year. The BOE's FY2012 proposed budget is \$19,334,317. Dr. Suffredini highlighted the schools favorable bargaining unit negotiation outcomes and student head count which has enabled the BOE to keep their budget relatively flat over the current year.

**III. TOWN OF SOMERS FY2012 BUDGET REVIEW**

Ms. Pellegrini presented the proposed Town of Somers budget for the 2011-2012 fiscal year. The total budget being proposed for 2011-2012 is \$28,254,522. This includes the \$19,334,317 for the BOE, \$6,718,822 for the Town and \$2,201,383 for Debt Service.

**IV. CAPITAL IMPROVEMENT PROJECTS PROCESS**

The BOF met on March 7, 2011 to review the Capital Improvement Projects process. A quorum was not present and no actions were taken. A draft outlining the submission, review and approval of CIP requests was developed.

*A motion was made by Mr. Mazzoli to adopt the CIP process as presented in the draft document. Mr. Parker seconded the motion. There was no discussion on the issue. A vote was taken with Mr. Persano, Mr. Parker, Mr. Mazzoli and Ms. Provost approving the motion. Mr. Warner abstained.*

**V. CAPITAL IMPROVEMENT PROJECTS BUDGET REVIEW**

The BOF received the CIP projections from the Town and BOE. They reviewed and discussed the budget requests for the remainder of the FY2010-2011 fiscal year.

## **VI. CIP TRANSFERS:**

The following transfers were presented:

Transfer To:	Transfer From:	Amount:
Town Wide-Phone System 320-0010-010-0734-5-01	Undesignated 320-0000-000-0890-5-00	\$60,000
Police-Vehicle (cruiser) 320-2017-020-0730-5-00	Undesignated 320-0000-000-0890-5-00	\$32,942
Police-Vehicle upgrades 320-2017-020-0730-5-01	Undesignated 320-0000-000-0890-5-00	\$ 2,914

*A motion was made by Mr. Mazzoli to approve the CIP transfers. Ms. Provost seconded the motion. There was discussion by Mr. Parker on concerns that all the CIP money was being allocated and whether or not the CIP appropriations were being used immediately by the designated projects. Transfers were unanimously voted as approved.*

## **VII. ADJOURNMENT:**

*A motion was made by Mr. Mazzoli to adjourn the March 21, 2011, Board of Finance Special meeting at 8:30 pm; seconded by Ms. Provost, and unanimously voted as approved.*

Respectfully submitted,

Kimberly Marcotte, CFO

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.